



Training Solutions for the Virtual Workplace

Today's technology enables employees to work anywhere and everywhere, giving the word "workplace" a whole new meaning, and a new set of opportunities!

Whether you are deploying a strategy for onsite distributed teams, increased mobility, or formalizing a work-from-home initiative, making the transition is no easy task. To thrive in a virtual workplace, organisations, teams, and individuals need new skills, tools, and training. That is what e-Work.com provides: Leading edge, highly interactive, web-based training now being used by small companies, large multi-nationals, companies just beginning, and even companies with the most renowned workplace programs in the world!

The Challenge

For Employees:

Workers in the distributed workforce face new challenges for staying visible and connected, maintaining accountability and credibility, and managing time, workload and performance.

For Managers:

Managing in the virtual workplace can challenge the traditional skills of the most experienced manager. Managers must learn to improve performance while maintaining highly effective interaction, collaboration and teamwork.



The Solution

Acquire the Knowledge, Skills, Tools, and Resources to:

- Plan, develop, launch, and practice a highly effective virtual work routine
- Set up, operate and excel in a mobile or home office
- Remain connected, visible, accountable, and productive in the virtual workplace
- Execute a action plan for long term virtual work success
- Communicate more effectively with managers, co-workers, and customers
- Manage and balance time, workload, and performance with family priorities
- Excel in a highly collaborative, interactive, virtual team environment
- Establish and commit to criteria for successful job performance
- Establish and maintain information security, safety, and ergonomic practices
- Maximize the use of critical technology and productivity tools
- Work successfully in a hoteling or shared workspaces

Features Employees Will Appreciate... Results Managers Will See

A Contemporary Learning Experience

- Learner profile determines a personal content path
- Logical, easy to use navigation tools
- Table of Contents tracks progress and keep students properly oriented
- “Learn More” topics offer content for various learner levels
- Host on your SCORM 1.2 compliant learning management system or ours
- Supports a blended learning environment



Highly Interactive, Incredibly Engaging

- Educational video illustrates emerging workplace trends
- Mentor-led learning experience guides students throughout the course
- Full motion video, audio, flash animation, and animated graphics
- Activities engage the learner, reinforcing key learning points
- Quizzes revisit learning points and test content retention



Customisable Look, Feel, and Content

- Multiple level customisation maximizes and supports the company culture
- Printable learning aids can be customised with your program material
- Customised links to your internal content or resources
- Logos and colour schemes integrate with your corporate brand



Tips, Tools, and Techniques that can be Applied Immediately

- Home office layout and safety exercises reinforce learning points
- Summary of learning aids and links assure continuous learning
- Surveys provide individualized student feedback on their learning experience
- Post-course action plan assures application of information immediately

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